

Monthly Update

We are delighted to announce that we will shortly be taking over the Surrey Performing Arts Library.

NewSPAL will run the Performing Arts collection as a separate entity, based at its current location at Bourne Hall, Ewell. We are working on the transition arrangements alongside Surrey Libraries, with a view to taking over possibly as early as mid 2022.

We are confident that this transfer is in the best interests of all concerned. NewSPAL will focus on the needs of the performing arts community in Surrey and beyond, ensuring a safe, long term home for the collection, enabling users to manage their own borrowing requirements, and offering dedicated, expert staff. It is also our intention to begin a programme of investment in the collection to ensure that it is maintained as broad and current as possible.

The transfer will also enable Surrey Libraries to focus on their core services and continue to improve the service they offer to the community.

NewSPAL will continue to seek alternative premises for the longer term to offer space to further expand the collection.

Recruitment

We are now advertising for two positions.

Library manager

Our library manager will have an opportunity to lead the development of a new library service in the charitable sector, and to make a real difference to the service offered to the performing arts community in Surrey and beyond. We are looking for someone with energy and enthusiasm and a clear background in both management and the performing arts.

This will be a part time role, working approximately 30 hours a week, and on an initial contract of two years. The advert is on our website ([click here](#)) and a variety of other locations including IAML, CILIP and Charity Jobs.

Start up manager

As advised in our last newsletter, we're also looking for someone to pick up the project plan in the short term, and work with the trustees, Surrey Libraries, and our volunteers and external providers, to make sure that the transition is as smooth as possible.

This role is also being advertised on our website so if you or someone you know might be

interested in either of the jobs, please do forward this newsletter to them and visit our website at <https://www.newspal.org.uk/now-hiring.html>.

Practical arrangements for user groups

We are working closely with the Surrey Libraries team to make sure that the transfer process is as seamless as possible for all users of the performing arts collection.

Existing reservations will be honoured, and procedures will be in place to ensure that users can continue to make reservations and borrow the items they need throughout the transfer period.

Please note that for data protection reasons Surrey Libraries cannot simply transfer existing borrowers' details to NewSPAL, so we will also make sure that we have systems in place for you to register your details with NewSPAL in a way that allows us to track your existing reservations. If you're asked for permission to share your data with us, please do say yes!

Surrey Libraries will be in touch with existing borrowers in due course with further details; please watch out for their emails and also for our own communications through this newsletter.

In the meantime it is business as usual so please continue to use Surrey's online forms in the normal way.